



U.S. Department of Justice
Drug Enforcement Administration
Digital Evidence Laboratory (SFL9)

Exhibit Repackaging Report

Case #: _____ Exhibit #: _____ Lab #: _____

Date of Receipt at Vault: _____ Evidence Technician/Supervisor's Initials: _____

Observed Concerns at Intake (Condition):

- CDs or DVDs not packaged in protection sleeve or jewel case. _____
- External Hard Drive not packaged with shock resistant material
(Such as Bubble wrap, Styrofoam, Plastic Shipping Case.) _____
- Computer case containing internal component not secured. _____
- Evidence not under seal. _____
- Other: _____
- Condition: _____

Evidence Technician notified Laboratory Manager:

- Notification to: _____
- Date of Notification: _____

Directed Action:

- Forwarded to Imaging Team on: _____ or
- Evidence Technician repackaged evidence.
Name: _____ Date: _____

Notes: _____

Reviewer: _____ Date: _____ Placed in Case Folder By: _____ Date: _____